



**LANGLEY  
POLICY  
DIRECTIVE**

**Directive: LAPD 2190.1  
Effective Date: July 22, 2004  
Expiration Date: August 21, 2005**

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**Responsible Office: Office of Chief Information Officer**

**SUBJECT: Power and Authority--To Approve Release of Scientific and Technical Information (STI) and To Review Export Issues**

**1. REFERENCE**

- a. "NASA Export Control Program (NASA/ECP)" document dated November 1995.
- b. NPR 2200.2, "Guidelines for Documentation, Approval, and Dissemination of NASA Scientific and Technical Information."
- c. NPD 2220.5, "Management of NASA Scientific and Technical Information (STI)."
- d. LAPD 2220.5, "Langley Research Center (LaRC) Scientific and Technical Information Program."

**2. SUMMARY**

This policy directive delegates responsibility for reviewing scientific and technical information (STI) for release with appropriate availability and for compliance with U. S. export control laws and regulations.

**3. POLICY**

All scientific and technical information shall be reviewed for appropriate availability and compliance with export control restrictions prior to release from Langley Research Center to prevent inappropriate release of sensitive information. Langley Research Center shall comply with U. S. Export Laws and regulations regarding the export of commodities.

**4. RESPONSIBILITIES**

- a. Organizational Unit Managers are responsible for designating qualified Information Protection Advisors.
- b. Information Protection Advisors
  - (1) Maintain knowledge of areas of research within their Organization involving export controlled or other sensitive information.

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- (2) Maintain understanding of policies for safeguarding and releasing export controlled or other sensitive information.
- (3) Maintain a working knowledge of export control provisions applicable to NASA programs.
- (4) Promote awareness among employees within their Organization of their responsibilities to observe export control laws and protect sensitive information.
- (5) Review STI or technical data originating from within their Organization and approve release in accordance with NPR 2200.2.
- (6) Approve and route all export licensing requests for Center projects to the Langley Export Administrator.
- (7) Review requests to export commodities (hardware) originating from within their Organization in conjunction with the Langley Transportation Officer and Export Administrator.
- (8) Serve as organization point of contact for the Langley Export Administrator.
- (9) Maintain a log of the disposition of export issues to satisfy annual NASA audit requirements.

Jeremiah F. Creedon  
Director