



**LANGLEY
POLICY
DIRECTIVE**

**Directive: LAPD 2400.3
Effective Date: April 9, 1999
Revalidated: March 7, 2007
Expiration Date: March 7, 2012**

Responsible Office: IT Infrastructure Branch, Office of the Chief Information Officer (OCIO)

SUBJECT: Langley Research Center (LaRC) Computer Networks for Data Communications

1. POLICY

LaRC will provide centralized management and coordination of intra-Center computer networks, and access to **and from** off-site computer networks.

2. APPLICABILITY

This directive is applicable to all Langley Research Center employees.

3. AUTHORITY

a. NPD 2810.1, "Security of Information Technology."

4. REFERENCE

- a. LMS-CP-5518, "Granting Foreign Nationals and Foreign Representatives Computer Accounts."
- b. LMS-CP-5519, "Requesting Information Technology Services."
- c. LMS-CP-5521, "Managing Facility and Large-Scale LaRCNET Connection Requests."
- d. LMS-CP-5630, "Requesting, Modifying, or Restoring a Public Key Infrastructure (PKI) Certificate."
- e. LMS-CP-5696, "Accessing Network Services through the Center Firewall."
- f. LMS-CP-5915, "Obtaining Two-Factored Authentication Credentials and a Virtual Private Network (VPN) Account."
- g. LMS-TD-5553, "Guidelines for Off-Site LaRCNET Connections."

5. RESPONSIBILITIES (Organization/Function)

a. IT Infrastructure Branch, OCIO

(1) Serve as single LaRC point of contact for computer networks.

- (2) Plan, coordinate, approve, and execute all activities related to LaRC local area computer networks and access to **or from** off-site computer networks.
- (3) Maintain formal communications with LaRC research groups to identify network requirements.
- (4) Evaluate requirements and integrate into Centerwide network plans.
- (5) Provide ongoing operational support and maintenance for the LaRC local area computer network (LaRCNET).
- (6) Provide user training and documentation as required for the utilization of the LaRC local area computer network (LaRCNET).
- (7) Define the requirements for and provide the installation of cable facilities and communication channels necessary for the implementation of intra-Center computer networks and interconnection to off-site computer networks.
- (8) Provide cable facilities and communication channels (including the NASA Integrated Services Network (NISN)) required to implement intra-Center computer networks and interconnection to off-site computer networks.
- (9) Provide other communications facilities that may be required that are within the Center's integrated voice/data telecommunications system.

6. DELEGATION OF AUTHORITY

None

7. MEASUREMENTS

None

8. CANCELLATION

LAPD 2400.3, dated June 24, 1987.

Original signed on file

Jeremiah F. Creedon
Director