



**Langley Research Center
DIRECTIVES MANAGEMENT
TRANSMITTAL SHEET**

**LPR 1450.1
March 31, 2005**

CANCELLATION NOTICE

LPR 1450.1, "Office Correspondence Procedures," dated July 22, 2004, is hereby canceled. The information in LPR 1450.1 duplicates NPR 1450.10, "NASA Correspondence Management and Communications Standards and Style." Additional information on office correspondence procedures can be obtained from the NASA LaRC's Correspondence Templates web site at URL <http://corrtemplates.larc.nasa.gov>.

There is no overarching policy or regulation that requires this document.

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